Section 00100

Instruction, Conditions and Notices to Offerors

1   DEFINITION OF "DESIGN-BUILD" PROCESS

The "Design-Build" Process is the procurement of a facility utilizing a Request for Proposal (RFP) to solicit for the design and construction of a facility by a single contractual entity. The contractual entity may be a "Design-Build" firm, or joint venture between an architect-engineer (A-E) and construction firm, or a construction management (CM) firm joint venture with an A-E and a construction firm.

2   SOLICITATION RESTRICTIONS.

This solicitation is unrestricted (not limited to small business concerns).

3   (FAR 52.217-5) EVALUATION OF OPTIONS (JUL 1990).

Expect when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for ward purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the options(s).

4   (FAR 52.215-1) INSTRUCTIONS TO OFFERORS – COMPETITIVE ACQUISITIONS (NOV 1999)

(a)   Definitions. As used in this provisions –

"Discussions" are negotiations that occur after establishment of the competitive range that may, at the Contracting Officer's discretion, result in the offeror being allowed to revise its proposal.

"In-writing" or "written" means any worded or numbered expression, which can be read, reproduced, and later communicated, and includes electronically transmitted and stored information.

"Proposal modification" is a change made to a proposal before the solicitation's closing date, at the request of or as allowed by a Contracting Officer as the result of negotiations.

"Time," if stated as a number of days, is calculated using calendar days, unless otherwise specified, and will include Saturdays, Sundays, and legal holidays. However, if the last day falls on a Saturday, Sunday, or legal holiday then the period shall included the next working day.

(b)   Amendments to solicitations. If this solicitation is amended, all terms and conditions that are not amended remain unchanged. Offerors shall acknowledge receipt of any amendment to this solicitation by the date and time specified in the amendment (s).

(c)   Submission, modification, revision, and withdrawal of proposals.
      1.   The first page of the proposal must show –
         i.   The solicitation number;

      ii.   The names of your team members
     iii.   Your company/school

2. All submissions and solicitations must be turned in at the specified time. No 'late' submissions will be considered. NO EXCEPTIONS!
3. All solicitations must submitted in the following order:
      i.   Cover Page
      ii.   Transmittal Letter
    iii.   Form 1442
      iv.   Section I - Design/Construction Management Plan
       v.   Section II – Design Approach Concept Design
      vi.   Section III - Schedule
     vii.   Section IV – Price Schedules/Estimate Details
    viii. Section V - Exceptions, Clarifications, Qualifications & Alternates/VE

5   OFFEROR'S QUESTIONS AND COMMENTS

All questions must be submitted using the given RFI form and turned in by 11:00am.

6   COLORADO SALES AND USE TAX

Specific exemption from the Colorado Sales and Use Taxes will be granted by the Colorado Tax authorities with respect to all materials used by a prime Contractor or subcontractor and which are built into structures furnished under contract to a Government Agency. The Colorado Sales and Use Taxes shall be excluded from bid prices. Exemption certificates are available to both Contractors and subcontractors provided personal application is made therefore to the Department of Revenue, State of Colorado, State Capitol Annex, Denver, Colorado. The Contractor or subcontractor will be required to submit the date of the contract, the amount of the contract and the proposed date for completion of the contract.

7   CITY TAXES

The Municipality of Colorado Springs also has a sales and use tax. The Municipal tax authorities should be contacted by the bidder to determine applicability of the tax to this project.