





HALL OF JUSTICE DA OFFICES SUMMARY

SPACE PROGRAM 4/27/2012

Schedule Number	BUREAU	Number of Positions	work Space	ancillary Space	sub total	TOTAL SPACE REQUIREMENT	sq. ft. per person
	F2 BUREAU OF ADMINISTRATIVE SERVICES	120	7,943	2,105	10,048	18,560	155
	F3 BUREAU OF INVESTIGATION	139	10,928	3,304	14,232	24,740	178
	F9 BUREAU OF SPECIAL VICTIMS PROSECUTIONS	93	8,516	2,390	10,906	18,283	197
	F10 BUREAU OF FRAUD AND CORRUPTION PROSECUTION	135	12,777	2,160	14,937	25,421	188
	F11 BUREAU OF SPECIALIZED PROSECUTIONS	143	13,357	470	13,827	24,434	171
	F12 EXECUTIVE SUITE AND ADMINISTRATION	87	9,892	1,584	11,476	18,695	215
	Subtotal	717	55,470	9,908	65,378	130,133	

APPROVALS

name	Bernadette Reyes-Clark Construction Group	signature	
name	Alicia Ramos-Department of Public Work-County of Los Angeles	signature	
name	Charlie Bedell-Los Angeles County District Attorney	signature	
name	Margarita Espinosa-Los Angeles County District Attorney	signature	

DIR - Director
 ADIR - Assistant Director
 HBF - Head of Budget & Fiscal
 HHR - Head of Human Resources
 HPM - Head of Property Management & Support Services

LOS ANGELES COUNTY
 DISTRICT ATTORNEY

F2 Bureau of Administrative Services

2ND FLOOR

04/27/2012

Schedule Number	Classification	adjacencies	CEO			space planning notes	program changes
			Number of Positions	Sq. Ft per Person	Office Cubicle		
	ADMINISTRATIVE SERVICES - ADMINISTRATION						
DIR R15	ADMINISTRATIVE DEPUTY, DA, UNCLASSIFIED	H	1	300	Office	300	
ADIR S13	ASSISTANT ADMINISTRATIVE DEPUTY, DA	I	1	180	Office	180	
	DEPUTY DISTRICT ATTORNEY IV		1	108	Office	108	one person moved to Grant
	MANAGEMENT SECRETARY V	h	1	64	Cubicle	64	
	SENIOR SECRETARY V	I	1	64	Cubicle	64	
	Subtotal		5			716	
	BUDGET & FISCAL SERVICES DIVISION						
	Administration						
HBF S11	DEPARTMENTAL FINANCE MANAGER II	J	1	120	Office	120	
	SENIOR SECRETARY II	J	1	64	Cubicle	64	
	Accounting Section						
	ACCOUNTANT II		7	64	Cubicle	448	
	ACCOUNTANT III		5	64	Cubicle	320	
	ACCOUNTING OFFICER I		3	64	Cubicle	192	
	ACCOUNTING TECHNICIAN I		3	49	Cubicle	147	
	ADMINISTRATIVE ASSISTANT III		1	64	Cubicle	64	
	FISCAL OFFICER I		1	72	Cubicle	72	
	SENIOR TYPIST-CLERK		1	49	Cubicle	49	Located at reception / cashier station
	Budget Section						
	ADMINISTRATIVE ASSISTANT III		2	72	Cubicle	144	
	FINANCIAL SPECIALIST IV		1	72	Cubicle	72	
	PROGRAMMING SUPERVISOR I		1	72	Cubicle	72	
	Grants and Contracts Management Section						
	ADMINISTRATIVE ASSISTANT III		4	72	Cubicle	288	
	SUPV ADMINSTRATIVE ASSISTANT III		1	72	Cubicle	72	
	DEPUTY DISTRICT ATTORNEY IV		1	108	Office	108	one 108 office added
	Subtotal		33			2,232	
	HUMAN RESOURCES DIVISION						
	HR Administration						
HHR S11	DEPTL HUMAN RESOURCES MANAGER II	K	1	120	Office	120	
	SENIOR SECRETARY III	k	1	64	Cubicle	64	
	Classification and Compensation Unit						together with Time Keeping Unit
	ADMINISTRATIVE ASSISTANT II		1	64	Cubicle	64	
	MANAGEMENT ANALYST		4	64	Cubicle	256	
	SENIOR DEPARTMENTAL PERSONNEL TECH		1	72	Cubicle	72	needs to be secured
	Exam Unit						
	INTERMEDIATE TYPIST-CLERK		1	49	Cubicle	49	
	MANAGEMENT ANALYST		2	64	Cubicle	128	
	SENIOR CLERK		1	49	Cubicle	49	
	SENIOR DEPARTMENTAL PERSONNEL ASST		1	64	Cubicle	64	
	SENIOR DEPARTMENTAL PERSONNEL TECH		1	72	Cubicle	72	
	Examination and Classification Section						
	HEAD DEPARTMENTAL PERSONNEL TECH		1	72	Cubicle	72	Locate close to exam unit
	HR Operations Section						close to personnel time keeping /qual control/ empl. Benefits
	HEAD DEPARTMENTAL PERSONNEL TECH		1	72	Cubicle	72	

DIR - Director
 ADIR - Assistant Director
 HBF - Head of Budget & Fiscal
 HHR - Head of Human Resources
 HPM - Head of Property Management & Support Services

LOS ANGELES COUNTY
 DISTRICT ATTORNEY

F2 Bureau of Administrative Services

2ND FLOOR

04/27/2012

Schedule Number	Classification	CEO			spaces planning notes	program changes
		Number of Positions	Sq. Ft per Person	Office Cubicle		
	Payroll and Timekeeping Section					
086D	DEPARTMENTAL PERSONNEL TECHNICIAN	1	64	Cubicle	64	
094D	HEAD DEPARTMENTAL PERSONNEL TECH	1	72	Cubicle	72	
090D	SENIOR DEPARTMENTAL PERSONNEL TECH	1	72	Cubicle	72	
	Payroll Unit				Locate near reception	
062K	INTERMEDIATE TYPIST-CLERK	1	49	Cubicle	49	
068E	PAYROLL CLERK I	4	49	Cubicle	196	
079F	SENIOR DEPARTMENTAL PERSONNEL ASST	1	64	Cubicle	64	
067D	SENIOR TYPIST-CLERK	1	49	Cubicle	49	
078D	SUPERVISING PAYROLL CLERK III	1	64	Cubicle	64	
	Personnel Processing Unit				Close to Qual ctrl/ rec/empl. Benefits	
069J	DEPARTMENTAL PERSONNEL ASSISTANT	1	49	Cubicle	49	
086D	PRIN DEPARTMENTAL PERSONNEL ASST	1	64	Cubicle	64	
079F	SENIOR DEPARTMENTAL PERSONNEL ASST	2	64	Cubicle	128	
090D	SENIOR DEPARTMENTAL PERSONNEL TECH	1	72	Cubicle	72	
	Quality Control Unit				Close to pers. Proc & rec/empl	
081K	ADMINISTRATIVE ASSISTANT II	2	64	Cubicle	128	
079F	SENIOR DEPARTMENTAL PERSONNEL ASST	1	64	Cubicle	64	
090D	SENIOR DEPARTMENTAL PERSONNEL TECH	1	72	Cubicle	72	
	Records and Employee Benefits				Close to pers. Proc & qual. Ctrl	
086D	DEPARTMENTAL PERSONNEL TECHNICIAN	1	64	Cubicle	64	
062K	INTERMEDIATE TYPIST-CLERK	3	49	Cubicle	147	
066E	SENIOR CLERK	2	49	Cubicle	98	
090D	SENIOR DEPARTMENTAL PERSONNEL TECH	1	72	Cubicle	72	
067D	SENIOR TYPIST-CLERK	1	49	Cubicle	49	
	Timekeeping BAS Unit				with Classification/Compensation	
066E	SENIOR CLERK	1	49	Cubicle	49	
	Timekeeping CJC Unit				with Classification/Compensation	
061L	INTERMEDIATE CLERK	2	49	Cubicle	98	
066E	SENIOR CLERK	5	49	Cubicle	245	
	Subtotal	52			3,111	
	PROPERTY MANAGEMENT AND SUPPORT SERVICES					
	PM&SS - Administration					
HPM	S9 HEAD MANAGEMENT SERVICES	L	120	Office	120	
098G	PRINCIPAL ACCOUNTING SYSTEMS TECHNICIAN	1	72	Cubicle	72	
077K	SENIOR SECRETARY II	1	64	Cubicle	64	
	PM&SS - Communication and Parking					
081K	ADMINISTRATIVE ASSISTANT II	1	64	Cubicle	64	
067D	SENIOR TYPIST-CLERK	1	49	Cubicle	49	
	PM&SS - Equipment Management					
062K	INTERMEDIATE TYPIST-CLERK	1	49	Cubicle	49	
066G	INVENTORY CONTROL ASSISTANT I	1	49	Cubicle	49	
	PM&SS - Facilities					
081K	ADMINISTRATIVE ASSISTANT II	1	64	Cubicle	64	
085K	ADMINISTRATIVE ASSISTANT III	3	72	Cubicle	216	
096D	SUPVG ADMINISTRATIVE ASSISTANT III	1	72	Cubicle	72	
072F	ADMINISTRATIVE ASSISTANT I	1	64	Cubicle	64	moved from Procurement
	PM&SS - Procurement					
061L	INTERMEDIATE CLERK	1	49	Cubicle	49	this unit needs to be secured
062K	INTERMEDIATE TYPIST-CLERK	2	49	Cubicle	98	

DIR - Director
 ADIR - Assistant Director
 HBF - Head of Budget & Fiscal
 HHR - Head of Human Resources
 HPM - Head of Property Management & Support Services

LOS ANGELES COUNTY
 DISTRICT ATTORNEY

F2 Bureau of Administrative Services

2ND FLOOR

04/27/2012

Schedule Number	Classification	CEO				Total Space	space planning notes	program changes
		Number of Positions	Sq. Ft per Person	Office Cubicle	Total Space			
069D	PROCUREMENT AID	1	49	Cubicle	49			
072C	PROCUREMENT ASSISTANT I	1	49	Cubicle	49			
076C	PROCUREMENT ASSISTANT II	1	64	Cubicle	64			
080D	PROCUREMENT ASSISTANT III	1	64	Cubicle	64			
067D	SENIOR TYPIST-CLERK	1	49	Cubicle	49			
	Subtotal	21			1,305			
	RISK MANAGEMENT DIVISION							
	Risk Management Section							
085K	ADMINISTRATIVE ASSISTANT III	1	72	Cubicle	72			
090F	SAFETY OFFICER I	1	72	Cubicle	72			
087C	STAFF DEVELOPMENT SPECIALIST	2	72	Cubicle	144			
091D	SUPVG STAFF DEVELOP SPECIALIST DA	1	72	Cubicle	72			
	Bad Check Program Section							
066G	ACCOUNTING TECHNICIAN I	1	49	Cubicle	49			
067D	SENIOR TYPIST-CLERK	2	49	Cubicle	98			
096D	SUPVG ADMINISTRATIVE ASSISTANT III	1	72	Cubicle	72			
	Subtotal	9			579			
	Staff Total	120			7,943			

COUNTY OF LOS ANGELES
DISTRICT ATTORNEY
F2 Bureau of Administrative Services
SPACE PROGRAM

04/27/2010

Support Space	Approved Number	CEO		Space Total	space planning comments	Comments/Questions
		Approved Area Size	Space Total			

BUDGET & FISCAL SERVICES DIVISION	-	-	-	-		
STORAGE - BUDGET/FISCAL	1	120	120	120	IN CIRCULATION	
Subtotal				120		

HUMAN RESOURCES DIVISION						
PAYROLL FILE ROOM	1	100	100	100	Located on 9th floor	
PERSONNEL FILE ROOM - HUMAN RESOURCES	1	350	350	350	Located on 9th floor	
PHOTO / LIVE SCAN ROOM - HUMAN RESOURCES	1	100	100	100	area only--not separate room	
Subtotal				550		

PROPERTY MANAGEMENT AND SUPPORT SERVICES						
COMMUNICATION STORAGE AREA - PROPERTY MANAGEMENT	1	75	75	75		
PROCUREMENT FILES	1	150	150	150	Located on 9th floor	
General Storage/Files Room				-		
Subtotal				225		

RECEPTION						
WAITING AREA	1	250	250	250		
RECEPTION COUNTER	1	150	150	150		
CASHIER / SAFE	1	150	150	150		
General Storage/Files Room				-		
Subtotal				550		

SHARED SPACES						
Coffee Alcove	4	60	240	240		
Conference Room -- Medium	1	300	300	300		
Conference Room -- Small	1	120	120	120		
Subtotal				660		

Ancillary Space Total

2,105

Staff Space	7,943
Ancillary Space	2,105
Subtotal	<u>10,048</u>
Circulation @ 50 sq ft per position	6,000
Circulation @ 25% of Space	2,512
Total Space Requirement	<u><u>18,560</u></u>

Number of positions	120
Sq. ft. per position	<u>155</u>

F3 Bureau of Investigation

SPACE PROGRAM
04/27/2012

SPACE PROGRAM

3RD FLOOR

Schedule Number	Classification	adjacencies	CEO				Total Space	space planning comments	Comments/Questions
			Number of Positions	Sq. Ft per Person	Office Cubicle				
BUREAU ADMINISTRATION									
Administration									
117F	CAPTAIN, D.A.	O	5	180	Office	900			
095F	DETECTIVE, UNCLASSIFIED		4	72	Cubicle	288	across from chief		
ACF R16	DETECTIVE, UNCLASSIFIED (BI/ASST.CHIEF)	N	1	216	Office	216	close to chief		
CF R18	DETECTIVE, UNCLASSIFIED (BI/CHIEF)	M	1	300	Office	300	Locate in SE corner		
087K	MANAGEMENT SECRETARY V	m	1	81	Cubicle	81	Locate between chief and asst. chief		
083K	SENIOR SECRETARY V	n	1	64	Cubicle	64	Locate between chief and asst. chief		
Training									
062K	INTERMEDIATE TYPIST-CLERK		1	49	Cubicle	49			
075H	SECRETARY V	o	1	64	Cubicle	64			
096E	SENIOR INVESTIGATOR, D.A.		8	72	Cubicle	576			
067D	SENIOR TYPIST-CLERK	o	1	49	Cubicle	49			
100H	SUPERVISING INVESTIGATOR, D.A.		1	81	Cubicle	81			
105A	LIEUTENANT, D.A.		1	108	Office	108		one 108 office added	
Subtotal			26			2,776			
CHILD ABDUCTION UNIT									
067D	INTERMEDIATE STENOGRAPHER		1	64	Cubicle	64			
096E	SENIOR INVESTIGATOR, D.A.		7	72	Cubicle	504			
101J	SUPERVISING INVESTIGATOR, D.A.		1	81	Cubicle	81			
Subtotal			9			649			
CONSUMER PROTECTION DIVISION									
Consumer Protection									
097F	SENIOR INVESTIGATOR, D.A.		2	72	Cubicle	144			
101J	SUPERVISING INVESTIGATOR, D.A.		1	81	Cubicle	81			
VOL	VOLUNTEER LAW CLERK		2	49	Cubicle	98			
Elder Abuse Unit									
097F	SENIOR INVESTIGATOR, D.A.		1	72	Cubicle	72			
Environmental Crimes Unit									
097F	SENIOR INVESTIGATOR, D.A.		1	72	Cubicle	72			
Subtotal			7			467			
FRAUD AND CORRUPTION DIVISION									
Internal Welfare Fraud Unit									
096E	SENIOR INVESTIGATOR, D.A.		5	72	Cubicle	360			
100H	SUPERVISING INVESTIGATOR, D.A.		1	81	Cubicle	81			
Subtotal			6			441			
HIGH TECH CRIMES INVESTIGATIONS									

F3 Bureau of Investigation

SPACE PROGRAM
04/27/2012

3RD FLOOR

SPACE PROGRAM

Schedule Number	Classification	CEO			Total Space	space planning comments	Comments/Questions
		Number of Positions	Sq. Ft per Person	Office Cubicle			
Cyber-Crime Investigation Unit							
097F	SENIOR INVESTIGATOR, D.A.	6	72	Cubicle	432		
101J	SUPERVISING INVESTIGATOR, D.A.	1	81		81	one 81 cubicle moved from below	
Forensic Investigation Unit							
097F	SENIOR INVESTIGATOR, D.A.	5	72	Cubicle	360		
101J	SUPERVISING INVESTIGATOR, D.A.	1	81	Cubicle	81	one 81 cubicle added	
High Tech Investigation Unit							
106B	LIEUTENANT DA	1	108	Office	108		
Subtotal		14			1,062		
MAJOR FRAUD DIVISION							
Major Fraud Section							
062K	INTERMEDIATE TYPIST-CLERK	1	49	Cubicle	49		
073H	LEGAL OFFICE SUPPORT ASSISTANT II	1	64	Cubicle	64		
105A	LIEUTENANT DA	1	108	Office	108		
096E	SENIOR INVESTIGATOR, D.A.	6	72	Cubicle	432		
099A	SENIOR STENOGRAPHER	1	49	Cubicle	49		
100H	SUPERVISING INVESTIGATOR, D.A.	1	81	Cubicle	81		
Real Estate Fraud Unit							
097F	SENIOR INVESTIGATOR, D.A.	6	72	Cubicle	432		
101J	SUPERVISING INVESTIGATOR, D.A.	1	81	Cubicle	81		
Subtotal		18			1,296		
BI - PUBLIC INTEGRITY UNIT (B7)							
105A	LIEUTENANT DA	1	108	Office	108		
096E	SENIOR INVESTIGATOR, D.A.	12	72	Cubicle	864		
100H	SUPERVISING INVESTIGATOR, D.A.	1	81	Cubicle	81		
Subtotal		14			1,053		
SPECIAL OPERATIONS DIVISION							
Anti-Terrorism Task Force							
096E	SENIOR INVESTIGATOR, D.A.	2	72	Cubicle	144		
Major Crimes Investigations Unit							
105A	LIEUTENANT DA	1	108	Office	108	direct access to small conference room	
096E	SENIOR INVESTIGATOR, D.A.	11	72	Cubicle	792		
100H	SUPERVISING INVESTIGATOR, D.A.	1	81	Cubicle	81		
Operations Section							
070G	DISTRICT ATTORNEY'S DISPATCHER	1	-	n/a	-	Located in dispatch room	
062K	INTERMEDIATE TYPIST-CLERK	1	49	Cubicle	49		
088B	INVESTIGATOR, D.A.	3	72	Cubicle	216		
096E	SENIOR INVESTIGATOR, D.A.	3	72	Cubicle	216		
067D	SENIOR TYPIST-CLERK	2	49	Cubicle	98		
100H	SUPERVISING INVESTIGATOR, D.A.	1	81	Cubicle	81		
Organized Crime							
096E	SENIOR INVESTIGATOR, D.A.	5	72	Cubicle	360		
Subtotal		31			2,145		
SPECIALIZED FRAUD DIVISION							

F3 Bureau of Investigation

SPACE PROGRAM
04/27/2012

3RD FLOOR

SPACE PROGRAM

Schedule Number	Classification	CEO				space planning comments	Comments/Questions
		Number of Positions	Sq. Ft per Person	Office Cubicle	Total Space		
096E	Fraud Interdiction	2	72	Cubicle	144		
062K	SENIOR INVESTIGATOR, D.A.	1	49	Cubicle	49		
105A	Worker's Comp Insurance Fraud	1	108	Office	108		
096E	INTERMEDIATE TYPIST-CLERK	8	72	Cubicle	576		
100H	LIEUTENANT DA	2	81	Cubicle	162		
	SENIOR INVESTIGATOR, D.A.						
	SUPERVISING INVESTIGATOR, D.A.						
	Subtotal	14			1,039		one 61 cubicle added

Staff Total

139

10,928

COUNTY OF LOS ANGELES
DISTRICT ATTORNEY
F3 Bureau of Investigation
SPACE PROGRAM

04/27/2012

Support Space	Seating Capacity		CEO		Comments/Questions
	Request	Approved	Approved Number	Approved Area Size	
BUREAU ADMINISTRATION					
WEAPONS STORAGE ROOM - BI			1	18	18
STORAGE ROOM (Secretaries)			1	216	216
					added
HIGH TECH CRIMES INVESTIGATIONS					
EVIDENCE ROOM - HIGH TECH CRIMES INVESTIGATIONS			1	300	300
LAB - HIGH TECH			1	750	750
LAMINAR ROOM - HIGH TECH CRIMES INVESTIGATIONS			1	150	150
STORAGE AREA - HIGH TECH			1	200	200
VIEWING ROOM - HIGH TECH			1	150	150
					Locate on bridge needs led walls, no windows
SPECIAL OPERATIONS DIVISION					
DISPATCH ROOM - BI - OPERATIONS SECTION			1	120	120
CONFERENCE ROOM			1	110	110
LIEUTENANT'S OFFICE					added, access from CONF RM
					SWITCH CONF RM AND LT OFFICE
SHARED SPACES					
Coffee Alcoves			5	60	300
Conference Room			1	240	240
File Area(s)	12		1	350	350
Equipment Storage Room			1	400	
Evidence Room			1	400	
Storage Room			1	250	
					located on 9th floor Large safe and double doors needed Located on 9th floor

Total Ancillary

3,304

Staff Space
Ancillary Space
Subtotal
Circulation @ 50 sq ft per position
Circulation @ 25% of Space

10,928
3,304
14,232
6,950
3,558

Total Space Requirement

24,740

Number of positions
Sq. ft. per position

139
178

DIR - Director
 HEA - Head of Elder Abuse Section
 HFV - Head of Family Violence
 AHFV - Assistant Head of Family Violence
 HSC - Head of Sex Crimes
 9TH FLOOR

LOS ANGELES COUNTY
 DISTRICT ATTORNEY
F9 Bureau of Special Victims Prosecutions
 SPACE PROGRAM
 04/27/2012

Schedule Number	Classification	adjacencies	CEO			Total Space	Comments/Questions
			Number of Positions	Sq. Ft per Person	Office Cubicle		
EMPLOYEE RELATIONS DIVISION							
Internal Affairs Section							
096E	SENIOR INVESTIGATOR, D.A.		1	72	Cubicle	72	
100H	SUPERVISING INVESTIGATOR, D.A.		1	81	Cubicle	81	space planning comments Enclosed suite together with 100H together with 096E
Subtotal			2			153	
EMPLOYEE RELATIONS (ER1)							
CE	CONTRACT EMPLOYEE	F	1	120	Office	120	
090C	DEPARTMENTAL EMPLOYEE RELATIONS REP		1	81	Cubicle	81	
113B	DEPUTY DISTRICT ATTORNEY IV		2	108	Office	216	
066E	SENIOR CLERK		1	64	Cubicle	64	
083K	SENIOR SECRETARY V	f	1	64	Cubicle	64	one 108 office added over-standard for uniformity
101C	SR DEPARTMENTAL EMPLOYEE RELATIONS REP		1	81	Cubicle	81	
FH	STUDENT WORKER		1	49	Cubicle	49	
Subtotal			8			675	
FAMILY VIOLENCE DIVISION							
Family Violence							
108L	DEPUTY DISTRICT ATTORNEY III		12	108	Office	1,296	
AHEV	DEPUTY DISTRICT ATTORNEY IV		1	120	Office	120	
113B	DEPUTY DISTRICT ATTORNEY IV		4	108	Office	432	
HFV	HEAD DEPUTY DISTRICT ATTORNEY	S	1	180	Office	180	Assistant Head Deputy
073H	LEGAL OFFICE SUPPORT ASSISTANT II		4	64	Cubicle	256	
080F	PARALEGAL		3	72	Cubicle	216	
075H	SR LEGAL OFFICE SUPPORT ASSISTANT	s	1	64	Cubicle	64	
FH	STUDENT WORKER		1	49	Cubicle	49	
067K	WITNESS ASSISTANT I, DA		1	49	Cubicle	49	
Spouse Abuser Prosecution Program							
067K	WITNESS ASSISTANT I, DA		1	49	Cubicle	49	
Victim Witness Program / Family Violence							
072C	VICTIM SERVICES REPRESENTATIVE II		2	64	Cubicle	128	
Subtotal			31			2,839	
SEX CRIMES DIVISION							
Sex Crimes Program							
108L	DEPUTY DISTRICT ATTORNEY III		14	108	Office	1,512	
AHSC	DEPUTY DISTRICT ATTORNEY IV		1	120	Office	120	
113B	DEPUTY DISTRICT ATTORNEY IV		3	108	Office	324	
HSC	HEAD DEPUTY DISTRICT ATTORNEY	T	1	180	Office	180	Assistant Head Deputy
073H	LEGAL OFFICE SUPPORT ASSISTANT II		4	64	Cubicle	256	
075H	SR LEGAL OFFICE SUPPORT ASSISTANT	t	1	64	Cubicle	64	
VOL	VOLUNTEER LAW CLERK		1	49	Cubicle	49	
067K	WITNESS ASSISTANT I, DA		1	49	Cubicle	49	
Subtotal			26			2,554	
SYSTEMS DIVISION							
Enclosed Suite							

DIR - Director
 HEA - Head of Elder Abuse Section
 HFV - Head of Family Violence
 AHFV - Assistant Head of Family Violence
 HSC - Head of Sex Crimes
 9TH FLOOR

LOS ANGELES COUNTY
 DISTRICT ATTORNEY
F9 Bureau of Special Victims Prosecutions
 SPACE PROGRAM
 04/27/2012

Schedule Number	Classification	CEO			Total Space	space planning comments	Comments/Questions
		Number of Positions	Sq. Ft per Person	Office Cubicle			
Civic Center Technical Support							
092B	INFORMATION SYSTEMS ANALYST II	3	72	Cubicle	216		
099E	INFORMATION SYSTEMS SUPERVISOR I	1	72	Cubicle	72		
Subtotal		4			288		
Elder Abuse Section							
108L	DEPUTY DISTRICT ATTORNEY III	4	108	Office	432	Locate cubicles between offices	
113B	DEPUTY DISTRICT ATTORNEY IV	1	120	Office	120		
113B	DEPUTY DISTRICT ATTORNEY IV	1	108	Office	108		
062K	INTERMEDIATE TYPIST-CLERK	1	49	Cubicle	49		
073H	LEGAL OFFICE SUPPORT ASSISTANT II	1	64	Cubicle	64		
VOL	VOLUNTEER LAW CLERK	1	49	Cubicle	49		
VWAP - Elder Abuse							
072C	VICTIM SERVICES REPRESENTATIVE II	1	64	Cubicle	64		
Subtotal		10			886		
Violent Serial Sexual Predator Unit							
108L	DEPUTY DISTRICT ATTORNEY III	4	108	Office	432		
113B	DEPUTY DISTRICT ATTORNEY IV	4	108	Office	432		
073H	LEGAL OFFICE SUPPORT ASSISTANT II	1	64	Cubicle	64		
080F	PARALEGAL	2	72	Cubicle	144		
VOL	VOLUNTEER LAW CLERK	1	49	Cubicle	49		
Subtotal		12			1,121		
Staffing Total		93			8,516		

F9 Bureau of Special Victims Prosecutions

SPACE PROGRAM

04/27/2012

Support Space	Seating Capacity Request	Seating Capacity Approved	CEO			Space Total	space planning comments	Comments/Questions
			Approved Number	Approved Area Size	Space Total			
SHARED SPACES								
Coffee Alcoves			3	60	180			
Children's Waiting Room			1	180	180			
Conference Room -- small / interview room	8		2	160	320		near workspace for supervision in lobby area	
File Area(s)			1	150	150			
Storage Room			1	120	120			
Subtotal						950		
EMPLOYEE RELATIONS								
Conference room Employee relations			1	120	120			added
Copier/fax room Employee relations			1	200	200			
Lobby Employee Relations			1	50	50			
Subtotal						370		
SYSTEMS DIVISION								
COMPUTER LAB/SERVERS - SYSTEMS DIVISION			1	300	300		open to data room	
CONSULT COUNTER FOR PREP / REPAIRS			1		48		attached to 72 cubicle	
DATA ROOM - SYSTEMS DIVISION			1	72	72		soundproof walls / doors	
MCR - HOJ 12TH OR 14TH FLOOR - SYSTEMS DIVISION			-	-	-			as needed
MCR - HOJ 2ND OR 3RD FLOOR - SYSTEMS DIVISION			-	-	-			as needed
MCR - HOJ 9TH OR 10TH FLOOR - SYSTEMS DIVISION			-	-	-			as needed
Subtotal						420		
BUREAU OF INVESTIGATION								
EQUIPMENT STORAGE ROOM					400		MOVED FROM 9TH FLOOR	
STORAGE ROOM					250		MOVED FROM 9TH FLOOR	
Ancillary Space Total						2,390		

Staff Space 8,516
 Ancillary Space 2,390
 Subtotal 10,906
 Circulation @ 50 sq ft per position 4,650
 Circulation @ 25% of Space 2,727

Total Space Requirement 18,283

Number of positions 93
 Sq. ft. per position 197

DIR - Director
 HAU - Head of Auto Insurance Fraud
 AHAI - Assistant Head of Auto Insurance Fraud
 HCP - Head of Consumer Protection
 AHCP - Assistant Head of Consumer Protection
 HHF - Head of Healthcare Fraud
 AHHF - Assistant Head of Healthcare Fraud
 HHT - Head of High Tech Crimes
 AHHT - Assistant Head of High Tech Crimes

LOS ANGELES COUNTY
 DISTRICT ATTORNEY
F10 Bureau of Fraud and Corruption Prosecution
 SPACE PROGRAM

10TH FLOOR

04/27/2012

Schedule Number	Classification	CEO			Total Space	space planning comments	Comments/Questions
		Number of Positions	Sq. Ft per Person	Office Cubicle			
	AUTO INSURANCE FRAUD DIVISION						
108L	DEPUTY DISTRICT ATTORNEY III	9	108	Office	972		
113B	DEPUTY DISTRICT ATTORNEY IV	1	120	Office	120		
AHAU	DEPUTY DISTRICT ATTORNEY IV	2	108	Office	216		
HAU	HEAD DEPUTY DISTRICT ATTORNEY	1	180	Office	180		
	LEGAL OFFICE SUPPORT ASSISTANT I	2	64	Cubicle	128		
	LEGAL OFFICE SUPPORT ASSISTANT II	3	64	Cubicle	192		
	PARALEGAL	2	72	Cubicle	144		
	SENIOR SECRETARY III	1	64	Cubicle	64		
FH	STUDENT PROFESSIONAL WORKER	1	49	Cubicle	49		Assistant Head Deputy
	Subtotal	22			2,065		
	CONSUMER PROTECTION DIVISION						
	Consumer Protection						
108L	DEPUTY DISTRICT ATTORNEY III	2	108	Office	216		
113B	DEPUTY DISTRICT ATTORNEY IV	1	120	Office	120		
AHCP	DEPUTY DISTRICT ATTORNEY IV	4	108	Office	432		Assistant Head Deputy
HCP	HEAD DEPUTY, DISTRICT ATTORNEY	1	180	Office	180		
	INTERMEDIATE TYPIST-CLERK	2	49	Cubicle	98		
	LEGAL OFFICE SUPPORT ASSISTANT I	1	64	Cubicle	64		
	LEGAL OFFICE SUPPORT ASSISTANT II	2	64	Cubicle	128		
	SR LEGAL OFFICE SUPPORT ASSISTANT	1	64	Cubicle	64		
	VOLUNTEER LAW CLERK	2	49	Cubicle	98		
	Subtotal	16			1,400		
	Environmental Law Section						
108L	DEPUTY DISTRICT ATTORNEY III	3	108	Office	324		
113B	DEPUTY DISTRICT ATTORNEY IV	1	108	Office	108		
	Subtotal	4			432		

DIR - Director
 HAU - Head of Auto Insurance Fraud
 AHAIU- Assistant Head of Auto Insurance Fraud
 HCP - Head of Consumer Protection
 AHCP- Assistant Head of Consumer Protection
 HHF - Head of Healthcare Fraud
 AHHF - Assistant Head of Healthcare Fraud
 HHT - Head of High Tech Crimes
 AHHT- Assistant Head of High Tech Crimes

LOS ANGELES COUNTY
 DISTRICT ATTORNEY
F10 Bureau of Fraud and Corruption Prosecution
 SPACE PROGRAM

10TH FLOOR

04/27/2012

Schedule Number	Classification	CEO			Total Space	space planning comments	Comments/Questions
		Number of Positions	Sq. Ft per Person	Office Cubicle			
	HEALTHCARE FRAUD DIVISION						
	Fraud Interdiction Program						
079D	ACCOUNTANT II	1	64	Cubicle	64		
073H	LEGAL OFFICE SUPPORT ASSISTANT II	1	64	Cubicle	64		
	Healthcare Fraud						
108L	DEPUTY DISTRICT ATTORNEY III	8	108	Office	864		
AH1F	DEPUTY DISTRICT ATTORNEY IV	1	120	Office	120		
113B	DEPUTY DISTRICT ATTORNEY IV	5	108	Office	540		
HHF	HEAD DEPUTY DISTRICT ATTORNEY	1	180	Office	180		
073H	LEGAL OFFICE SUPPORT ASSISTANT II	4	64	Cubicle	256		
067D	SENIOR TYPIST-CLERK	1	49	Cubicle	49		Assistant Head Deputy
079H	SUPV LEGAL OFFICE SUPPORT ASST.	1	64	Cubicle	64		
VOL	VOLUNTEER LAW CLERK	5	49	Cubicle	245		
	Subtotal	28			2,446		
	HIGH TECH CRIME DIVISION						
AH1T	DEPUTY DISTRICT ATTORNEY III	6	108	Office	648		
113B	DEPUTY DISTRICT ATTORNEY IV	1	120	Office	120		
113B	DEPUTY DISTRICT ATTORNEY IV	1	108	Office	108		
A1	HEAD DEPUTY DISTRICT ATTORNEY	1	180	Office	180		
062K	INTERMEDIATE TYPIST-CLERK	1	49	Cubicle	49		
071H	LEGAL OFFICE SUPPORT ASSISTANT I	1	64	Cubicle	64		
073H	LEGAL OFFICE SUPPORT ASSISTANT II	1	64	Cubicle	64		
075H	SR LEGAL OFFICE SUPPORT ASSISTANT	1	64	Cubicle	64		
VOL	VOLUNTEER LAW CLERK	1	49	Cubicle	49		
	Subtotal	14			1,346		
	MAJOR FRAUD DIVISION						
	Major Fraud						
108L	DEPUTY DISTRICT ATTORNEY III	6	108	Office	648		
AH1F	DEPUTY DISTRICT ATTORNEY IV	1	120	Office	120		
113B	DEPUTY DISTRICT ATTORNEY IV	3	108	Office	324		
A1	HEAD DEPUTY DISTRICT ATTORNEY	1	180	Office	180		
062K	INTERMEDIATE TYPIST-CLERK	1	49	Cubicle	49		
071H	LEGAL OFFICE SUPPORT ASSISTANT I	2	64	Cubicle	128		
073H	LEGAL OFFICE SUPPORT ASSISTANT II	1	64	Cubicle	64		
075H	SR LEGAL OFFICE SUPPORT ASSISTANT	1	64	Cubicle	64		
VOL	VOLUNTEER SENIOR LAW CLERK	1	49	Cubicle	49		
	Subtotal	17			1,626		
						close to Real Estate	
							Assistant Head Deputy

LOS ANGELES COUNTY
DISTRICT ATTORNEY
F10 Bureau of Fraud and Corruption Prosecution
SPACE PROGRAM

DIR - Director
HAU - Head of Auto Insurance Fraud
HAUJ - Assistant Head of Auto Insurance Fraud
HCP - Head of Consumer Protection
AACP - Assistant Head of Consumer Protection
HHF - Head of Healthcare Fraud
AHHF - Assistant Head of Healthcare Fraud
HHT - Head of High Tech Crimes
AHHHT - Assistant Head of High Tech Crimes

10TH FLOOR

04/27/2012

Schedule Number	Classification	CEO			Total Space	space planning comments	Comments/Questions
		Number of Positions	Sq. Ft per Person	Office Cubicle			
	Real Estate Fraud Division						
108L	DEPUTY DISTRICT ATTORNEY III	4	108	Office	432	closest to Major Fraud	
AHRF	DEPUTY DISTRICT ATTORNEY IV	1	120	Office	120		Deputy In Charge
113B	DEPUTY DISTRICT ATTORNEY IV	2	108	Office	216		
HRF	HEAD DEPUTY DISTRICT ATTORNEY	1	180	Office	180		
075H	SR LEGAL OFFICE SUPPORT ASSISTANT	1	64	Cubicle	64		
073H	LEGAL OFFICE SUPPORT ASSISTANT II	1	64	Cubicle	64		
080F	PARALEGAL	1	72	Cubicle	72		
	Subtotal	11			1,148		
	PUBLIC INTEGRITY DIVISION						
	Internal Welfare Fraud					Enclosed suite	
113B	DEPUTY DISTRICT ATTORNEY IV	1	108	Office	108		
	Public Integrity						
108L	DEPUTY DISTRICT ATTORNEY III	3	108	Office	324		
AHPI	DEPUTY DISTRICT ATTORNEY IV	1	120	Office	120		Assistant Head Deputy
113B	DEPUTY DISTRICT ATTORNEY IV	4	108	Office	432		
HPI	HEAD DEPUTY DISTRICT ATTORNEY	1	180	Office	180		
073H	LEGAL OFFICE SUPPORT ASSISTANT II	2	64	Cubicle	128		
075H	SR LEGAL OFFICE SUPPORT ASSISTANT	1	64	Cubicle	64		
VOL	VOLUNTEER LAW CLERK	2	49	Cubicle	98		
	Subtotal	15			1,454		
	CODE ENFORCEMENT SECTION						
113B	DEPUTY DISTRICT ATTORNEY IV	1	120	Office	120		Bureau of prosec Suppt
113B	DEPUTY DISTRICT ATTORNEY IV	4	108	Office	432		Deputy In Charge
073H	LEGAL OFFICE SUPPORT ASSISTANT II	1	64	Cubicle	64		
	Subtotal	6			616		
	FORENSIC SCIENCE DIVISION						
HFS	HEAD DEPUTY DISTRICT ATTORNEY	1	180	Office	180		Bureau of prosec Suppt
075H	SR. LEGAL OFFICE SUPPORT ASSISTANT	1	64	Cubicle	64		64 cubicle added
	Subtotal	2			244		
	Staff Total	135			12,777		#NAME?

F10 Bureau of Fraud and Corruption Prosecution

SPACE PROGRAM

04/27/2012

Support Space	Seating Capacity		CEO		Space planning comments	Comments/Questions
	Request	Approved	Approved Number	Approved Area Size		
AUTO INSURANCE FRAUD DIVISION						
COFFEE ALCOVE			-	-	-	
RECEPTION AREA - AUTO FRAUD			-	-	-	
STORAGE AREA - AUTO FRAUD			-	-	-	
Subtotal						
CONSUMER PROTECTION DIVISION						
COFFEE ALCOVE			-	-	-	
FILE ROOM - ELDER ABUSE			-	-	-	
FILING AREA & MAIL - CONS PROTECTION			-	-	-	
STORAGE / FILE AREA - CONS PROTECTION			-	-	-	
STORAGE AREA - CONSUMER PROTECTION			-	-	-	
Subtotal						
HEALTHCARE FRAUD DIVISION						
COFFEE ALCOVE			-	-	-	
RECEPTION AREA - HLTH CARE FRAUD			-	-	-	
ROLLING FILES-HEALTH CARE FRAUD			-	-	-	
SHELVING - HEALTH CARE FRAUD			-	-	-	
Subtotal						
HIGH TECH CRIME DIVISION						
Filing Room -- High Tech Crime			1	200	200	
Storage -- High Tech					200	
Subtotal						
PUBLIC INTEGRITY DIVISION						
COPY AREA - PUBLIC INTEGRITY			1	100	100	
EVIDENCE REVIEW ROOM - PUBLIC INTEGRITY			1	80	80	
Subtotal						

COUNTY OF LOS ANGELES
 DISTRICT ATTORNEY
F10 Bureau of Fraud and Corruption Prosecution
 SPACE PROGRAM

04/27/2012

Support Space	Seating Capacity Request	Approved	CEO		Space Total	Space planning comments	Comments/Questions
			Approved Number	Approved Area Size			
SHARED AREAS							
Coffee Alcoves			5	60	300		
Interview Room			1	120	120		
Conference Room		10	1	200	200		
Copy Area			2	80	160		
Files/Storage Rooms			3	100	300		
Files and Storage Areas			1	700	700	can be in more than one area	
Subtotal					1,780		

Total Ancillary

Staff Space 12,777
 Ancillary Space 2,160
 Subtotal 14,937
 Circulation @ 50 sq ft per position 6,750
 Circulation @ 25% of Space 3,734

25,421

Total Space Requirement

Number of positions 135
 Sq. ft. per position 188

LOS ANGELES COUNTY
DISTRICT ATTORNEY
F11 Bureau of Specialized Prosecutions
SPACE PROGRAM

DIR - Director
HAF - Head of Asset Forfeiture
HHG - Head of Hardcore Gang
AHHG- Assistant Head of Hardcore Gang
HMC - Head of Major Crimes
AHMC- Assistant Head of Major Crimes
HMN - Head of Minor Narcotics

04/27/2012

11TH FLOOR

Schedule Number	Classification	adjacencies	CEO			space planning comments	Comments/Questions
			Number of Positions	Sq. Ft per Person	Office Cubicle		
	Asset Forfeiture Program						
108L	DEPUTY DISTRICT ATTORNEY III		4	108	Office	432	
HAF	DEPUTY DISTRICT ATTORNEY IV	W	1	120	Office	120	Deputy In Charge
062K	INTERMEDIATE TYPIST-CLERK		1	49	Cubicle	49	
071H	LEGAL OFFICE SUPPORT ASSISTANT I		1	64	Cubicle	64	
073H	LEGAL OFFICE SUPPORT ASSISTANT II		1	64	Cubicle	64	
080F	PARALEGAL		3	72	Cubicle	216	
075H	SR LEGAL OFFICE SUPPORT ASSISTANT	w	1	64	Cubicle	64	
	Subtotal		12			1,009	
	HARDCORE GANG DIVISION						
	LAPD Newton Unit						
108L	DEPUTY DISTRICT ATTORNEY III		1	108	Office	108	
	Northeast Unit						
113B	DEPUTY DISTRICT ATTORNEY IV		1	108	Office	108	
	Clear Section						
108L	DEPUTY DISTRICT ATTORNEY III		5	108	Office	540	
	Hardcore Gang Central						
108L	DEPUTY DISTRICT ATTORNEY III		19	108	Office	2,052	
113B	DEPUTY DISTRICT ATTORNEY IV		3	120	Office	360	
AHHG	DEPUTY DISTRICT ATTORNEY IV		3	108	Office	324	
HHG	HEAD DEPUTY DISTRICT ATTORNEY	X	1	180	Office	180	Assistant Head Deputy
F	LAW CLERK		1	49	Cubicle	49	
071H	LEGAL OFFICE SUPPORT ASSISTANT I		2	64	Cubicle	128	
073H	LEGAL OFFICE SUPPORT ASSISTANT II		3	64	Cubicle	192	
075H	SECRETARY V	X	1	64	Cubicle	64	
FH	STUDENT PROFESSIONAL WORKER		1	49	Cubicle	49	
079H	SUPVGV LEGAL OFFICE SUPPORT ASST.		1	64	Cubicle	64	
	Subtotal		42			4,218	

LOS ANGELES COUNTY
DISTRICT ATTORNEY
F11 Bureau of Specialized Prosecutions
SPACE PROGRAM

DIR - Director
HAF - Head of asset Forfeiture
HHG - Head of Hardcore Gang
AHHG- Assistant Head of Hardcore Gang
HMC - Head of Major Crimes
AHMC- Assistant Head of Major Crimes
HMMN - Head of Major Narcotics

11TH FLOOR

04/27/2012

Schedule Number	Classification	CEO			space planning comments	Comments/Questions
		Number of Positions	Sq. Ft per Person	Office Cubicle		
MAJOR CRIMES DIVISION						
108L	DEPUTY DISTRICT ATTORNEY III	1	108	Office	108	
AHMC 113B	DEPUTY DISTRICT ATTORNEY IV	1	120	Office	120	Assistant Head Deputy
113B	DEPUTY DISTRICT ATTORNEY IV	9	108	Office	972	
HMC A1	HEAD DEPUTY, DISTRICT ATTORNEY	1	180	Office	180	
F	LAW CLERK	1	49	Cubicle	49	
073H	LEGAL OFFICE SUPPORT ASSISTANT II	1	64	Cubicle	64	
080F	PARALEGAL	1	72	Cubicle	72	
075H	SR LEGAL OFFICE SUPPORT ASSISTANT	1	64	Cubicle	64	
FH	STUDENT WORKER	2	49	Cubicle	98	
Subtotal		18			1,727	
MAJOR NARCOTICS DIVISION						
108L	DEPUTY DISTRICT ATTORNEY III	13	108	Office	1,404	
AHMC 113B	DEPUTY DISTRICT ATTORNEY IV	1	120	Office	120	Assistant Head Deputy
113B	DEPUTY DISTRICT ATTORNEY IV	1	108	Office	108	
A1	HEAD DEPUTY, DISTRICT ATTORNEY	1	180	Office	180	
062K	INTERMEDIATE TYPIST-CLERK	1	49	Cubicle	49	
073H	LEGAL OFFICE SUPPORT ASSISTANT II	3	64	Cubicle	192	
075H	SR LEGAL OFFICE SUPPORT ASSISTANT	1	64	Cubicle	64	
VOL	VOLUNTEER LAW CLERK	3	49	Cubicle	147	
Subtotal		24			2,264	
ORGANIZED CRIME DIVISION						
Organized Crime						
108L	DEPUTY DISTRICT ATTORNEY III	2	108	Office	216	
AHOC 113B	DEPUTY DISTRICT ATTORNEY IV	1	120	Office	120	Assistant Head Deputy
113B	DEPUTY DISTRICT ATTORNEY IV	2	108	Office	216	
A1	HEAD DEPUTY, DISTRICT ATTORNEY	1	180	Office	180	
073H	LEGAL OFFICE SUPPORT ASSISTANT II	1	64	Cubicle	64	
VOL	VOLUNTEER LAW CLERK	1	49	Cubicle	49	
Hate Crimes Suppression						
113B	DEPUTY DISTRICT ATTORNEY IV	1	108	Office	108	
073H	LEGAL OFFICE SUPPORT ASSISTANT II	1	64	Cubicle	64	
075H	SR LEGAL OFFICE SUPPORT ASSISTANT	1	64	Cubicle	64	
FH	STUDENT PROFESSIONAL WORKER	1	49	Cubicle	49	
Subtotal		12			1,130	
TARGET CRIMES DIVISION						
Crimes Against Peace Officer						
108L	DEPUTY DISTRICT ATTORNEY III	3	108	Office	324	
113B	DEPUTY DISTRICT ATTORNEY IV	5	108	Office	540	

DIR - Director
 HAF - Head of Asset Forfeiture
 HHG - Head of Hardcore Gang
 AHHG- Assistant Head of Hardcore Gang
 HMC - Head of Major Crimes
 AHMC- Assistant Head of Major Crimes
 LHMN - Head of Major Narcotics

LOS ANGELES COUNTY
 DISTRICT ATTORNEY
F11 Bureau of Specialized Prosecutions
 SPACE PROGRAM

11TH FLOOR

04/27/2012

Schedule Number	Classification	Number of Positions	CEO		Total Space	space planning comments	Comments/Questions
			Sq. Ft per Person	Office Cubicle			
Subtotal							
	TARGET CRIMES DIVISION						
	Arson Section						
108L	DEPUTY DISTRICT ATTORNEY III	1	108	Office	108		
113B	DEPUTY DISTRICT ATTORNEY IV	1	108	Office	108		
	Child Abduction Section						
108L	DEPUTY DISTRICT ATTORNEY III	2	108	Office	216		
113B	DEPUTY DISTRICT ATTORNEY IV	1	120	Office	120		
080F	PARALEGAL	2	72	Cubicle	144		
	Stalking and Threat Assessment Team						
113B	DEPUTY DISTRICT ATTORNEY IV	2	108	Office	216		
	Target Crimes						
108L	DEPUTY DISTRICT ATTORNEY III	1	108	Office	108		
113B	DEPUTY DISTRICT ATTORNEY IV	1	120	Office	120		
A1	HEAD DEPUTY, DISTRICT ATTORNEY	1	180	Office	180		Assistant Head Deputy
F	LAW CLERK	1	49	Cubicle	49		
071H	LEGAL OFFICE SUPPORT ASSISTANT I	1	64	Cubicle	64	close to office	
073H	LEGAL OFFICE SUPPORT ASSISTANT II	3	64	Cubicle	192	close to office	
075H	SR LEGAL OFFICE SUPPORT ASSISTANT	1	64	Cubicle	64	close to office	
VOL	VOLUNTEER LAW CLERK	8	49	Cubicle	392		
	Victim Witness Assistance - Child Abduction						
072C	VICTIM SERVICES REPRESENTATIVE II	1	64	Cubicle	64		
Subtotal							
		27			2,145		
Staffing Total		143			13,357		

COUNTY OF LOS ANGELES
DISTRICT ATTORNEY
F11 Bureau of Specialized Prosecutions
SPACE PROGRAM

04/27/2012

Support Space	Seating Capacity Request	Seating Capacity Approved	CEO			space planning comments	Comments/Questions
			Approved Number	Approved Area Size	Space Total		
SHARED SPACES							
Coffee Alcoves			4	60	240		
Small Conference Room			1	150	150		
Copier Area			1	80	80		

Ancillary Space Total

470

Staff Space
Ancillary Space
Subtotal
Circulation @ 50 sq ft per position
Circulation @ 25% of Space

13,357
470
13,827
7,150
3,457

Total Space Requirement

24,434

Number of positions
Sq. ft. per position

143
171

12TH FLOOR

04/27/2012

Schedule Number	Classification	adjacencies	CEO			Total Space	Comments/Questions
			Number of Positions	Sq. Ft per Person	Office Cubicle		
ADA	ADMINISTRATION - EXECUTIVE OFFICE (01)						
R21	BUREAU CHIEF, DA, UNCLASSIFIED	C/D	2	340	Office	680	Enclosed Suite
R23	CHIEF DEPUTY DISTRICT ATTORNEY, UNCLASSIFIED	B	1	380	Office	380	sized at Undersheriff level; includes restroom and conference area
099L	DEPUTY DISTRICT ATTORNEY II		1	108	Office	108	
108L	DEPUTY DISTRICT ATTORNEY III		1	108	Office	108	
113B	DEPUTY DISTRICT ATTORNEY IV		3	108	Office	324	
ADA	DEPUTY DISTRICT ATTORNEY, UC	E	1	340	Office	340	
095F	DETECTIVE, UNCLASSIFIED		1	81	Cubicle	81	locate anywhere on floor
FA	DISTRICT ATTORNEY/UNCLASSIFIED	A	1	504	Office	504	includes restroom and conference area, on N side, shared door with Chief, direct access to conference area
095D	EXECUTIVE ASSISTANT, DA	b	1	81	Cubicle	81	in enclosed suite
095K	EXECUTIVE SECRETARY V	a	1	81	Cubicle	81	in enclosed suite
087K	MANAGEMENT SECRETARY V	-b	1	81	Cubicle	81	in enclosed suite
095K	SECRETARY, UNCLASSIFIED	a	1	81	Cubicle	81	in enclosed suite
091K	SENIOR MANAGEMENT SECRETARY V	e, b/c/d	3	81	Cubicle	243	
079K	SENIOR SECRETARY III (receptionist)	3-a/1-reception	4	64	Cubicle	256	
083K	SENIOR SECRETARY V	e	1	64	Cubicle	64	
067D	SENIOR TYPIST-CLERK	e	1	64	Cubicle	64	
R12	SPECIAL ASSISTANT, DA, UNCLASSIFIED		1	120	Office	120	over-standard for uniformity
S16	SPECIAL COUNSEL, DISTRICT ATTORNEY		1	180	Office	180	
76L	VOLUNTEER COORDINATOR II	e	1	64	Cubicle	64	ADDED POSITION
	Subtotal		27			3,840	
							#NAME?
095F	LAW ENFORCEMENT LIAISON (01A)		1	81	Cubicle	81	
099F	DETECTIVE, UNCLASSIFIED		2	81	Cubicle	162	DELETED POSITION
	Subtotal		2			162	
	MEDIA RELATIONS DIVISION (02)						
104L	COMMUNITY INFORMATION OFFICER		1	81	Cubicle	81	
093H	DISTRICT ATTORNEY'S FIELD DEPUTY		1	81	Cubicle	81	
095D	EXECUTIVE ASSISTANT, DA		1	81	Cubicle	81	
061L	INTERMEDIATE CLERK		1	49	Cubicle	49	cluster w/ 49sf positions
062K	INTERMEDIATE TYPIST-CLERK		1	49	Cubicle	49	cluster w/ 49sf positions
076K	PUBLIC INFORMATION ASSISTANT		1	64	Cubicle	64	cluster w/ 64sf positions
066E	SENIOR CLERK		1	49	Cubicle	49	cluster w/ 49sf positions
079K	SENIOR SECRETARY III	g	1	64	Cubicle	64	
107K	SPECIAL ASSISTANT, ATTORNEY, D.A.		1	108	Office	108	
R12	SPECIAL ASSISTANT, DA, UNCLASSIFIED	G	1	120	Office	120	
	Subtotal		10			746	
	PM&SS - Mail Room						
062K	INTERMEDIATE TYPIST-CLERK		1	49	Cubicle	49	
066E	SENIOR CLERK		1	49	Cubicle	49	
063D	SENIOR PHOTOCOPY MACHINE OPERATOR		1	49	Cubicle	49	
	Subtotal		3			147	

F12 Executive and Administration

SPACE PROGRAM

12TH FLOOR

04/27/2012

Schedule Number	Classification	CEO			Total Space	Comments/Questions
		Number of Positions	Sq. Ft. per Person	Office Cubicle		
	D.A. Aide (Security)					
095F	DETECTIVE UNCLASSIFIED	1	72	Cubicle	72	
096E	SENIOR INVESTIGATOR, D.A.	3	72	Cubicle	216	2 in mr. Cooley's suite
	Subtotal	4			288	
	ADMINISTRATION (B. PROSECUTION SUPPORT)					
DIR	BUREAU CHIEF, DA, UNCLASSIFIED	1	300	Office	300	Move office to exterior wall
113B	DEPUTY DISTRICT ATTORNEY IV	2	108	Office	216	
087K	MANAGEMENT SECRETARY V	1	64	Cubicle	64	
	Subtotal	4			580	
	ADMINISTRATION (SPECIALIZED PROSECUTION)					
DIR	BUREAU CHIEF, DA, UNCLASSIFIED	1	300	Office	300	
113B	DEPUTY DISTRICT ATTORNEY IV	1	108	Office	108	
A1	HEAD DEPUTY DISTRICT ATTORNEY	-	180	Office	-	180 Office removed
087K	MANAGEMENT SECRETARY V	1	81	Cubicle	81	
	Subtotal	3			489	
	ADMINISTRATION (FRAUD & CORRUPTION)					
DIR	BUREAU CHIEF, DA, UNCLASSIFIED	1	300	Office	300	Move office to exterior wall
087K	MANAGEMENT SECRETARY V	1	81	Cubicle	81	
	Subtotal	2			381	
	BRANCH & AREA OPERATIONS					
	Region 1 Administration					
DIR	BUREAU CHIEF, DA, UNCLASSIFIED	1	300	Office	300	
113B	DEPUTY DISTRICT ATTORNEY IV	1	108	Office	108	
087K	MANAGEMENT SECRETARY V	1	81	Cubicle	81	
082F	SENIOR PARALEGAL	1	64	Cubicle	64	
086D	STAFF ASSISTANT BUREAU OPERATIONS, DA	1	64	Cubicle	64	
	Region 2 Administration					
DIR	BUREAU CHIEF, DA, UNCLASSIFIED	1	300	Office	300	
113B	DEPUTY DISTRICT ATTORNEY IV	1	108	Office	108	
087K	MANAGEMENT SECRETARY V	1	81	Cubicle	81	
	Subtotal	8			1,106	
	CENTRAL OPERATIONS					
	Administration					
DIR	BUREAU CHIEF, DA, UNCLASSIFIED	1	300	Office	300	Move office to exterior wall
113B	DEPUTY DISTRICT ATTORNEY IV	1	108	Office	108	
087K	MANAGEMENT SECRETARY V	1	81	Cubicle	81	
075H	SECRETARY V	1	64	Cubicle	64	
	Subtotal	4			742	
	COMMUNITY RELATIONS DIVISION					
102C	DIST ATTORNEY'S ASST. CHIEF FIELD DEPT	1	81	Cubicle	81	Enclosed Suite
107G	DIST ATTORNEY'S CHIEF FIELD DEPUTY	1	81	Cubicle	81	
R12	DISTRICT ATTORNEY'S CHIEF FIELD DEPUTY	1	120	Office	120	

12TH FLOOR

04/27/2012

Schedule Number	Classification	CEO			Total Space	space planning comments	Comments/Questions
		Number of Positions	Sq. Ft per Person	Office Cubicle			
093H	DISTRICT ATTORNEY'S FIELD DEPUTY	3	72	Cubicle	216		
093H	DISTRICT ATTORNEY'S FIELD DEPUTY	4	72	Cubicle	288	1 position to be located near 00	
077G	GRAPHIC ARTIST	1	64	Cubicle	64		
079G	GRAPHIC ARTS SPECIALIST	3	64	Cubicle	192		
071H	LEGAL OFFICE SUPPORT ASSISTANT I	1	64	Cubicle	64		
083K	SENIOR SECRETARY V	1	64	Cubicle	64		
067D	SENIOR TYPIST-CLERK	1	49	Cubicle	49		
073E	STAFF ASSISTANT I	2	64	Cubicle	128		
080E	STAFF ASSISTANT II	1	64	Cubicle	64		
Subtotal		20			1,411		

Staff Total

87

9,892

F12 Executive and Administration

SPACE PROGRAM

04/27/2012

Support Space	Seating Capacity Request	Approved	CEO		Space Total	space planning comments	Comments/Questions
			Approved Number	Approved Area Size			
ADMINISTRATION - EXECUTIVE OFFICE (01)							
BREAK ROOM - EXECUTIVE OFFICE			1	150	150		
CONFERENCE ROOM - EXECUTIVE OFFICE (20 PEOPLE)	20	30	1	500	500	Next to DA's office	
RECEPTION DESK- EXECUTIVE AREA			1	100	100	glass and pass thru/ speak thru	
LOBBY - EXECUTIVE OFFICE			1	100	100	Bullet resistant glass	
STORAGE ROOM - EXECUTIVE OFFICE - DA			1	150	150		
General Storage for Executive Office			1	64	64		
Copy Area for Executive Office			1	100	100		
Subtotal					1,064		

EMPLOYEE RELATIONS (ER1)							
CONFERENCE ROOM - EMPLOYEE RELATIONS			-	120	-		moved to 9th floor
COPIER/FAX ROOM - EMPLOYEE RELATIONS			-	200	-		moved to 9th floor
LOBBY - EMPLOYEE RELATIONS			-	50	-		moved to 9th floor
Subtotal							

MEDIA RELATIONS DIVISION (02)							
STORAGE AREA - MEDIA RELATIONS			1	60	60		
Subtotal					60		

SHARED AREAS							
Coffee Alcove			1	60	60		
Subtotal					60		
MAIN MAIL ROOM - PM&SS			1	400	400		

Ancillary Space Total

1,584

Staff Space

9,892

Ancillary Space

1,584

Subtotal

11,476

Circulation @ 50 sq ft per position

4,350

Circulation @ 25% of Space

2,869

Total Space Requirement

18,695

Number of positions

87

Sq. ft. per position

215