

ATTN: GATTACA Proposal Team

RE: URGENT - Upcoming Clarifications and Questions

As you probably remember from your last project proposal, throughout the day I'll be in constant communication with the client and design team working to finalize any last minute unknowns to make sure our proposal (should we decide to pursue the project) is as up-to-date as possible.

This means I'll be reaching out to you all for updates, answers, clarifications, and responses that I can feed back to the architect and owner. The topics that could come up through the day range from soil abatement to value engineering to scope gaps and everything in between. In essence, all things under the sun related to construction of the GATTACA project.

I'll be acting as the communication facilitator and will try to provide as much assistance and backgrounds on the questions as I can. But as the proposal team, your in-depth knowledge of the scope of the project will be invaluable to provide the best responses to the client and designers.

Each of the emails sent out will have deadline associated with it, so please be sure to have a complete response returned to me prior to that time. That being said, there's no rush to get the emails answered before the deadline. So take your time to develop an intelligent and professional response that you would feel comfortable sending to the client or design team yourselves.

By working together as a team and using your combined knowledge to answer the emails in a timely manner, I know you'll be able to impress the client and help us out with another project win! Best of luck, and keep your eyes peeled for further updates.

We'll be in touch,

Kegan Haerr | DPR Construction
We Exist to Build Great Things.

