

## Safety Stand-Down Agenda

1. Intro-
  - a. Appreciation for everyone's participation
  - b. Adherence to safety rules is of utmost importance. Moral and legal obligation to work safely, poor safety attitude cannot be tolerated.
  - c. Remind employees of safety rules indoctrination-Site specific safety plan.
2. Reason for stand-down
  - a. Violation of confined space laws and procedures
  - b. Explanation of seriousness of confined spaces. Rules are strict due to potentially hazardous situation
  - c. Potential hazards of confined space
  - d. Not reporting to work in satisfactory condition
  - e. Emergency services response- cost and schedule impact
  - f. Review of near-miss investigation
3. Review of confined space plan and procedures
  - a. Review with each team
  - b. Each employee must understand and adhere to confined space plan
  - c. Questions about confined space plan?
4. Review of disciplinary actions taken
5. Take time to review other safety concerns
6. Job-site Cleanup